

RENTAL ASSISTANCE PROGRAM STATISTICS

ACTIVITY	10/2007	11/2007	12/2007	1/2008
Applications	44	44	34	51
Walk-in/Appointments	104	86	87	109

WAIT LIST	9/2007	10/2007	11/2007	12/2007	1/2008
Section 8 Vouchers *	569/520	589/537	591/540	561/531	510/473
Parkview Knoll	84	87	89	89	83
Blue Mountain Estates	53	55	56	58	53
Scattered Sites	13	13	13	14	13
Schoolhouse Manor	40	42	43	43	37
Monterey House	12	13	13	14	12
Francis Murphy Apartments	49	50	53	50	58
Springfield Manor	80	84	86	88	80

* Where two numbers are shown, the first is total applications and the second is persons free of debts or criminal records that would bar them from participation.

Vouchers	10/2007	11/2007	12/2007	1/2008	2/2008	YTD Proj
Available	498	498	498	498	498	996
Utilized	486	483	483	498	495	993
Occupancy	97.59%	96.99%	96.99%	100.00%	99.40%	99.70%

PUBLIC HOUSING	11/2007	12/2007	1/2008	Vacancy	Occupancy*	Move in	Move Out
PVK	27	28	28	0	100%	0	0
BME	28	28	28	0	100%	0	0
Scat	22	22	21	3	95%	0	1

* 3 units are "off-line" for major capital improvement work.

RENTAL PARTNERSHIP	11/2007	12/2007	1/2008	Vacancy	Occupancy	Move In	Move Out
SHM	32	32	31	1	97%	0	1
Monterey	23	24	24	0	100%	0	0
Francis Murphy	120	120	120	0	100%	0	0
Springfield Manor	36	36	36	0	100%	0	0

I. Reports

- A. Development - The Washington County Community Action Agency and the Hagerstown Community Development department are collaborating on construction of workforce housing units on a City-owned parcel across from Bester Elementary. In conjunction with that project a Community Land Trust is to be created that will have all of Washington County as its jurisdiction. According to Larry Bayer, the Director at Hagerstown HCD, the Board of County Commissioners has agreed to provide \$400,000 in seed money for the Community Land Trust (CLT). This CMT will be able to accept the donation of the land at our own Workforce Housing project, keeping the units affordable for the long term. When a CLT owns the land the Workforce Housing owner's assessment is only on the improvement reducing their tax bill and when the property is sold only the improvement is sold, keeping the sales price permanently below market, but allowing the family to realize appreciation on their investment.
- B. New office space - We finished our office renovations within a day of our initial projection but ran into an unexpected local code issue that has set us back. Above the dropped ceiling the previous tenant ran phone, Internet and some electrical lines without securing them to the roof trusses, however code calls for securing wiring every 4 feet and low voltage wiring every 10 feet. While all of the wiring we did adhered to this standard, we are now responsible for tying up the thousands of feet of now unused wiring before we can occupy the new space. Our new landlord has agreed to bear the cost, but we are looking at a couple of days of work, a new round of inspections and a possibility of a move date toward the end of next week.
- C. The spring meeting of the executive directors of Maryland's housing authorities is being held on March 13-14 at Rocky Gap. To allow Mr. Willson to attend this professional meeting, the March Board meeting will be moved from the 13th to the 20th.

II. Action items - None

III. Board Evaluation - See the materials enclosed with the meeting packet.

IV. Upcoming events

- A. The list of "Next Meetings" is on the Agenda this month.